

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE Virtual Zoom MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 5th November 2020 at 7:30pm.
This meeting was held under the powers of section 78 (regulation 5 (1)) of the Coronavirus act
2020.**

Item		Action By
	<p style="text-align: center;">Public Open Session 0 Members of the public present.</p>	
767	<p>Attendance & Apologies Cllr Colin Taylor (Chairman of the Parish Council) Cllr James Reed (Chairman of the F&GP Committee) Cllr Simon Meaden Cllr Maureen New Cllr Andy Turner Cllr S McLean</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr Gino Salvia</p>	
768	<p>Declarations of Interest & Grants for Dispensation</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall Cllr James Reed – Community Land Trust Cllr Andy Turner – Community Land Trust Cllr Maureen New – Village Hall Trees & Item 744</p>	
769	<p>Matters arising from the last F&GP Parish Council Meeting held 1st October 2020.</p> <p>None</p>	
770	<p>Play Area Matters.</p> <p>Play area remains open during 2nd Lockdown – Due to Covid19 Cllr McLean continues to inspect the equipment on a <u>weekly</u> basis. No issues to report this month.</p> <p>1st Woodcutts Scout Group were unable to complete the refurbishment project they planned to undertake during half term. Rob Easton, Scout Leader confirmed that work will resume when a suitable date is decided and the weather improves.</p>	
771	<p>Village Hall Matters</p> <p>Clerk has contacted Nick Lawrie to arrange clearance of the VH soakaways. He will meet Cllr D Adams to locate the appropriate area.</p>	

	<p>Letters of correspondence received from the new residents of Saddlers:</p> <ol style="list-style-type: none"> Concerns raised as to the safety of the large hybrid poplar on the Village Hall driveway – Clerk was able to confirm the last inspection was carried out in August 2019 and is due for another health check 2021. <i>Cllr New offered to forward Tree Risk Assessment material in addition to the regular Tree Inspection reports</i> A request for replacement of the boundary fence owned by the PC–Clerk responded by confirming that if the ivy and vegetation is cleared in the first instance the fence could be inspected. <p>Items outstanding:</p> <ul style="list-style-type: none"> Repairs to mortar cracks. Removal of broken tiles at the VH entrance and replacement solution 	MN
772	<p>Sports Association Matters.</p> <p>The Sports Association Cleaner provided the Council with a monthly cleaning report. Items to report:</p> <ul style="list-style-type: none"> The flush in the Men’s WC continues to cause problems and needs replacing. Flooring in the ‘home’ changing room is causing a potential trip hazard, attempts to tape down were not successful – Clerk to contact floor specialist to resolve. <p>Members agreed to allow the removal of the main room blinds in order to clean them and allow access to clean the entire windows inside and out.</p> <p>Cllr Dave Adams has voluntarily fixed the leaking tap, extractor fan in the ladies, refitted the outside water tap.</p> <p>Cllrs Meaden, Reed and New organised the cutting back cricket pitch hedge and the cutting back and removal of the waste from the rear of the VH</p> <p>The Pitch Groundsman continues to tidy up the general recreation ground by cutting back behind the green shed and the around the container on the football pitch.</p> <p><i>The Parish Council acknowledges and appreciates the work carried out by its members and by our volunteers.</i></p> <p>Members acknowledged that the undergrowth around the cricket nets and oil tank needs to be clawed out.</p>	Clerk
773	<p>Sports Facilities Matters</p> <p>Eco-water Ltd serviced the water softener on 3/11/20 – reported that it was in good condition and recommended a bi annual service. Clerk to check salt tablet levels.</p> <p>Rob Beals Ltd emptied the Septic tank on 28/9/2020 – members are hopeful that combined with chemical solution the odour from the drains has now been eliminated.</p> <p>SI Plumbing completed the annual servicing of both boilers.</p> <p>Members debated the current <u>No Dogs Allowed</u> regulation at the Sports Pavilion and agreed to maintain the current restriction.</p>	Clerk

	<p>Refurbishment Project – <u>Flooring, Interior Painting & Artificial Cricket Strip</u></p> <p>Flooring</p> <p>The Clerk requested x3 quotes for tender from suppliers for the carpeting of the Sports Pavilion's main room. Two quotes that were received were considered -both suppliers recommended carpet tiles for long term wear and tear.</p> <p>Mark Robbins Carpets £1680.00 (inc vat)</p> <p>Jason Harvell Carpets £1590.00 (no vat)</p> <p>Members resolved unanimously to approved expenditure (a maximum of) £1680.00. Members were happy to appoint either supplier dependant on the most convenient fitting availability.</p> <p>Interior Painting</p> <p>Patrick Rose supplied a quote for interior painting to the main function room - £1072.00 to include labour & decorating sundries.</p> <p>Members resolved unanimously to approve. The Clerk to contact P Rose to arrange a date during 2nd Lockdown if possible.</p> <p>Artificial Cricket Strip & Nets</p> <p>Cllr Mclean requested x3 quotes for replacement artificial cricket surfaces:</p> <p>Sports Equip: £5,495 plus vat (Replacement Wicket surface)</p> <p>Notts Sport: £4,983 plus vat (Replacement Wicket surface)</p> <p> £1,676 plus vat (Practice net replacement and surface clean)</p> <p>Total Play: £7,895 plus vat (Replacement Wicket surface)</p> <p> £1,424 plus vat (Practice net replacement and surface clean)</p> <p>With guidance from Cllr McLean members discussed all three quotes along with the future plans for the Sixpenny Handley Cricket Club and plans to hire facilities to other Cricket Teams.</p> <p>Members agreed that Notts Sport (the original providers of the cricket wicket and practice nets) provided a representative was knowledgeable, positive and enthusiastic about the project; and offered a 5% discount if we decide to renovate both the cricket surface and practice nets in one go.</p> <p>Considering a previously agreed donation by the Sixpenny Handley Cricket Club of £1500.00 which would reduce the Parish Council's overall expenditure to £4826.00 - members agreed for Cllr McLean to contact Mr Cross to confirm donation.</p> <p>Members resolved unanimously to proceed with Notts Sports and the replacement of wicket surface and practise net replacement and clean - subject to the confirmed £1500.00 donation from Sixpenny Handley Cricket Club.</p> <p>Clerk to contact Pitch Groundsman to discuss plans to refurbish the cricket pitch area.</p>	<p>Clerk</p> <p>Clerk</p> <p>SMc</p>
--	--	---

774	<p>Speed Indicator Device Update.</p> <p>Dorset Council's Community SID Team carry out a routine check of the SID on 29/10/20. Disappointingly the Team found multiple contraventions of the section 72 agreement, as detailed below.</p> <ul style="list-style-type: none"> • Back Lane the bracket has been reversed to operate in the "wrong" direction. We approved this site to operate with South Eastbound traffic, as per the risk assessment, but the bracket has been moved and is now on the other side of the pole. • The battery was completely flat in the device, beyond that of just a couple days. A voltage of 10.5 indicates it has been out of action for some time. • The setup of the unit had been changed again, it was showing numbers below the speed limit and other symbols/icons. For example, in the 20mph limit it was displaying speeds from 15mph and was setup to display an exclamation mark in a red circle. This is not an approved sign in any format. Circular signs give orders - they must be followed to stay within the law. Circles with a red border tell you what you must not do (i.e. take a U-turn). An exclamation mark would be displayed in a triangular sign to indicate a hazard ahead, with a plate telling what that hazard is. <p>In view of the repeated warnings Dorset Highways have revoked the section 72 agreement and we are currently no longer permitted to operate a SID on the highway and the device is in their temporary care. The Clerk has notified the Speed Watch Co-ordinator and Team.</p> <p>Members agreed to advertise for new Community Speed Watch members (to join the current Speed Watch Co-ordinator) in the next edition of the Downsman. Clerk to contact the Dorset Council's SID Team to notify them of our intention to re-establish the partnership and to regain the licence.</p>	Clerk
775	<p>Correspondence</p> <p>Remembrance Sunday Covid19 Risk Assessment completed working with St Mary's & 1st Woodcutts Scouts along with clarity for a short pause in traffic rather than a full road closure.</p> <p>New premises licence application for Yew Tree Farm Shop 'off sales only' last date to respond 27 Nov 2020 – noted.</p> <p>6dH Tennis Club regarding insurance with regard to multi-sport use and community groups using the facilities 'Achieve together Group' Regard Partnership. Clerk contacted Insurance company for clarity.</p> <p>Dorset Council Recycling Centres remain open throughout Lockdown – previously circulated.</p> <p>Scouts AGM was held on Zoom on 3/11/2020. CT invited to attend.</p>	
776	<p>Financial Matters & expenditure</p> <p>Members reviewed the half year spend against budget.</p> <p>Members prepared preliminary changes to the budget for 2021\22.</p> <p><u>Expenditure</u></p> <ul style="list-style-type: none"> • A.G Edwards – To supply and fit Galvanised Gate & Pedestrian Access quote £551.00+vat. • Security and access control – Gate Master Digital gate lock £151.00 • Black Powder Coating - £100.00 <p>Members resolved unanimously to approve expenditure for the Recreation Ground Gate</p>	

	<ul style="list-style-type: none">• (To accompany the free replacement of x5 red dog bins by Dorset Council) –the purchase of x5 waste housing units £975.00 +vat. <p>Members resolved unanimously to approve expenditure for waste bin housing units and purchase from local Forge.</p> <ul style="list-style-type: none">• Donation to East Dorset Citizen Advice £250.00. <p>Members resolved unanimously to continue their support of this essential service.</p> <p>The RFO circulated to members prior to the meeting a report on finances to 5th November 2020. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny; Copy of Bank Statements for signing.</p> <p>Members approved unanimously the RFO Receipts & Payments Report.</p>	
--	---	--

Meeting Closed 9.21pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 26th November 2020

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 5th November 2020.

Date	Description	Receipts payment		
05/11/2020	EDDC Rent	SO		484.00
05/11/2020	C Nicholson(October Salary Payment)	2864		864.86
05/11/2020	W Stokes (Grass Cutting Contractor 2nd Quarter)	2865		387.50
05/11/2020	W Stokes (Extra Grass Cutting in recreation ground)	2866		292.50
05/11/2020	RBL Poppy Appeal	2867		25.00
05/11/2020	Mr D Lockyer (contribution towards tree works on VH/Laurel-bank boundary)	2868		100.00
05/11/2020	Rob Beale Ltd (Septic tank emptying)	2869		170.00
05/11/2020	Simon Marsh (Annual service of Sports Pavilion x2 boilers)	2869		240.00
05/11/2020	Dave Adams (Reimbursement plumbing Sports Pavilion)	2870		21.18
05/11/2020	Mark Young (Pitches Groundsman - Fuel Reimbursement)	2871		21.28
05/11/2020	A G Edwards (Repairs to John Deere mower Hydraulics & oil)	2872		97.20
05/11/2020	HMRC (July August September)	2873		88.95
05/11/2020	ABA Ground care LLP (Ride on Mower - cleaned and fitted new belt drive)	2874		149.95
08/10/2020	Office hire (Seated exercise class)	Credit	50.00	
15/10/2020	HMRC (Vat reclaim 2019/20)	Credit	6,785.60	
30/09/2020	Business Reserve Interest	Credit	0.41	
	October Total		6,836.01	2,942.42

1stSignature.....2ndSignature.....

Scrutineer.....Date.....